14 September 1973

MEMORANDUM FOR: Deputy Director for Management
and Services

SUBJECT   : Agency Assistance to U. S. Federal,
State, and Local Government Components

STAT

REFERENCE   : ☐ dated 30 August 1973

With regard to the referenced Notice, attached are the

reports of support which this Staff provides to other agencies.

STAT

Chief, Information Systems Analysis Staff

Attachments

Directorate: Management and Services

Component: Information Systems Analysis Staff

Description of activity: Storage of foreign gift for Dr. Henry Kissinger.

Location of assistance: Agency Records Center.

Organization involved: Assistant to the President for National Security Affairs.

Basis or reason for activity: Informal request from National Security Council.

Financial costs: None

Manpower: None

Agency employee (and telephone number) to consult for additional information: [   ]   STAT

Directorate: Management and Services

Component: Information Systems Analysis Staff

Description of activity: Provision of Vital Records storage for National Security Council.

Location of assistance: Agency Records Center

Organization involved: National Security Council

Basis or reason for activity: Letter of request from Mr. McGeorge Bundy to Allen W. Dulles, dated 7 June 1961.

Financial costs: None

Manpower: None

Note: Program is currently dormant.

Agency employee (and telephone number) to consult for additional information: [   ]   STAT

Directorate: Management and Services

Component: Information Systems Analysis Staff

Description of activity: Provision for imprinting of folders
used at the Federal Records Officers Conference from 1969
to present.

Location of assistance: Washington, D. C.

Organization involved: National Archives and Records Service,
                        GSA.

Basis or reason for activity: Informal request from NARS.

Financial costs: Less than $20. 00 per year.

Manpower: Approximately 20 minutes per year.

Agency employee (and telephone number) to consult for
    additional information: [   ]   STAT